



NORTH CAROLINA ADVOCATES FOR JUSTICE HIGH SCHOOL MOCK TRIAL PROGRAM

Operated by the CAROLINA CENTER FOR CIVIC EDUCATION

Deadlines for Withdrawal from NCAJ Mock Trial Competition

Team Name _____ School Name _____

The CCCE recognizes that sometimes schools or teams unfortunately need to withdraw from the competition due to conflicts or other factors. However, late withdrawals cause significant disruption to Regional scheduling and hardships to teams and volunteers affected by abrupt scheduling changes. To help minimize such disruptions, **Rule 1.8** addresses the timeline, procedures, and outcomes for team withdrawals from competition, as follows:

Rule 1.8. If a school/organization finds it necessary to withdraw from the competition, it may request a refund if it withdraws ON OR BEFORE the designated “Last Day to Withdraw” for the competition season. Team withdrawals from the competition AFTER the designated “Last Day to Withdraw” and at least 10 days prior to the regional competition date will result in forfeiture of the team registration fee. Teams that withdraw from the competition less than 10 days prior to the regional competition date will be assessed a \$100 penalty. Any school/organization assessed a penalty for late withdrawal that does not pay the penalty within 30 days after the regional competition date will forfeit their participation in the competition for one year. Penalties for late withdrawal from a competition may be waived at the discretion of the CCCE Board.

2017-2018 Withdrawal Deadlines and Consequences

- **Tuesday, January 9, 2018:** *Last Day to Withdraw without Penalty*; email State Coordinator (SueHeathJohnson@gmail.com) no later than **January 9** to request refund of registration fees.
- **Weds., January 24, 2018:** *Last Day to Withdraw without \$100 Fine*; teams that email the Program Coordinator to withdraw from regional competition *after* January 9 and *by* January 24 will forfeit their registration fee but will not be assessed the \$100 penalty.
- **Thurs., January 25, 2018:** *Withdrawal incurs \$100 Fine*; teams that withdraw from regional competition between January 25 and February 3, 2018 will be assessed a \$100 penalty. Payment must be received by **Monday, March 5, 2018** per Rule 1.8 to avoid further consequences.

I have read and understand the statements above, including the withdrawal deadlines and graduated consequences for late withdrawal. If circumstances require my team(s) to withdraw, I will make every effort to do so by Tuesday, January 9, 2018, to avoid unnecessary disruption. If my team(s) unfortunately must withdraw from regional competition after the deadlines noted above, I agree to abide by any and all penalties as stated in Rule 1.8.

Signed: _____ (Teacher coach/Adult team sponsor)

After completing, submit with all registration forms by **December 15th, 2017** to:
CCCE State Office, c/o State Coordinator Sue Johnson, P.O. Box 9626, Chapel Hill, NC 27515-9626